

FORM 2

[Pursuant to section 75(1) of the
Companies Act, 1956]

Return of allotment

Form Language

☐ English

☐ हिन्दी

Note - All fields marked * in are to be mandatorily filled.

1.(a) *Corporate identity number (CIN) of company

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of the registered
office of the company

(c) *e-mail ID of the company

3. Shares allotted payable in cash

Number of allotments

Date of allotment

(DD/MM/YYYY)

Kind of Shares

☐ Preference

☐ Equity

Brief particulars in respect of terms and
conditions, voting rights etc. of shares

Number of shares allotted

Nominal amount per share (in Rs.)

Total nominal amount (in Rs.)

Amount paid per share on application
(excluding premium) (in Rs.)

Total amount paid on application (excluding
premium) (in Rs.)

Amount due and payable per share on
allotment (excluding premium) (in Rs.)

Total amount paid on allotment (excluding
premium) (in Rs.)

Premium amount per share due and payable
(if any) (in Rs.)

Total premium amount due and payable
(if any) (in Rs.)

Premium amount paid per share (if any)

Total premium amount paid (if any) (in Rs.)

Amount of discount per share (if any) (in Rs.)

Total discount amount (if any) (in Rs.)

Amount to be paid on calls per share (if any)
(excluding premium) (in Rs.)

Total amount to be paid on calls (if any)
(excluding premium) (in Rs.)

4. Shares allotted for consideration otherwise than in cash

Number of allotments

Date of allotment

(DD/MM/YYYY)

Kind of Shares

☐

Preference

☐

Equity

Brief particulars in respect of terms and conditions, voting rights etc. of shares

Number of shares allotted

Nominal amount per share

Total nominal amount (in Rs.)

Amount to be treated as paid-up on each share (in Rs.)

Premium amount per share (if any) (in Rs.)

Total premium amount (if any) (in Rs.)

Amount of discount per share (if any) (in Rs.)

Total discount amount (if any) (in Rs.)

The consideration for which such shares have been allotted

(a) Property and assets acquired

Description

Amount (in Rs.)

(b) Goodwill

Description

Amount (in Rs.)

(c) Services (give nature of services)

Description

Amount (in Rs.)

(d) Other items (to be specified)

Description

Amount (in Rs.)

Whether an agreement or contract is executed in writing for allotting shares for consideration otherwise than in cash

☐

Yes

☐

No

5. Bonus shares issued

(a) Date of allotment	<input type="text"/>	(DD/MM/YYYY)
(b) Number of bonus shares	<input type="text"/>	
(c) Nominal amount per share	(in Rs.)	<input type="text"/>
(d) Amount to be treated as paid up per share (in Rs.)	<input type="text"/>	

6. Capital structure of the company after taking into consideration the above allotment(s)

(a) * Authorised capital of the company	(in Rs.)	<input type="text"/>
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Break up of Authorised capital

* Number of equity shares	<input type="text"/>	Total amount of equity shares (in Rs.)	<input type="text"/>
Nominal amount per equity share	<input type="text"/>		
* Number of preference shares	<input type="text"/>	Total amount of preference shares (in Rs.)	<input type="text"/>
Nominal amount per preference share	<input type="text"/>		
Number of unclassified shares	<input type="text"/>	Total amount of unclassified shares (in Rs.)	<input type="text"/>

(b) * Issued capital of the company	(in Rs.)	<input type="text"/>
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Break up of Issued capital

* Number of equity shares	<input type="text"/>	Total amount of equity shares (in Rs.)	<input type="text"/>
Nominal amount per equity share	<input type="text"/>		
* Number of preference shares	<input type="text"/>	Total amount of preference shares (in Rs.)	<input type="text"/>
Nominal amount per preference share	<input type="text"/>		

(c) * Subscribed capital of the company	(in Rs.)	<input type="text"/>
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Break up of Subscribed capital

* Number of equity shares	<input type="text"/>	Total amount of equity shares (in Rs.)	<input type="text"/>
Nominal amount per equity share	<input type="text"/>		
* Number of preference shares	<input type="text"/>	Total amount of preference shares (in Rs.)	<input type="text"/>
Nominal amount per preference share	<input type="text"/>		

(d) * Paid up capital of the company	(in Rs.)	<input type="text"/>
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Break up of Paid up capital

* Number of equity shares	<input type="text"/>	Total amount of equity shares (in Rs.)	<input type="text"/>
Nominal amount per equity share	<input type="text"/>		
* Number of preference shares	<input type="text"/>	Total amount of preference shares (in Rs.)	<input type="text"/>
Nominal amount per preference share	<input type="text"/>		

7.(a) Date of passing the special resolution authorising issue under section 81 (DD/MM/YYYY)

(b) Service request number (SRN) of Form 23

8.* Whether complete list of allottees has been enclosed as attachment

☐ Yes ☐ No

In case No, then submit the details of all the allottees in a CD separately

Attachments

List of attachments

1. Copy of the resolution authorising the issue of bonus shares
- 2.* List of allottees (separate list for each allotment, refer instruction kit for format)
3. Copy of the resolution for the issue of shares at a discount with a copy of the order of the Central Government
4. Copy of the contract or agreement, if any, for allotment of share for consideration otherwise than in cash
5. Copy of Board or shareholders' resolution
6. Optional attachment(s) - if any

Verification

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

I have been authorised by the Board of directors' resolution number dated (DD/MM/YYYY) to sign and submit this form.

To be digitally signed by

Managing Director or director or manager or secretary of the company

* Designation

* Director identification number of the director or Managing Director; or Income-tax permanent account number (Income-tax PAN) of the manager; or Membership number, if applicable or income-tax PAN of the secretary (secretary of a company who is not a member of ICSI, may quote his/ her income-tax PAN)

Certificate

It is hereby certified that I have verified the above particulars (including attachment(s)) from the records of

and found them to be true and correct. I further certify that all required attachment(s) have been completely attached to this form.

- ☐ Chartered accountant (in whole-time practice) or ☐ Cost accountant (in whole-time practice) or ☐ Company secretary (in whole-time practice)

* Whether associate or fellow ☐ Associate ☐ Fellow

* Membership number or certificate of practice number

For office use only:

eForm Service request number (SRN) eForm filing date (DD/MM/YYYY)

This e-Form is hereby registered

Digital signature of the authorising officer

Date of signing

(DD/MM/YYYY)